

VOLUNTEER APPLICATION FORM

Welcome to Canada-Wide Science Fair 2005. Thank you for showing an interest in volunteering for our fair.

The Canada-Wide Science Fair is the largest extra-curricular youth activity related to science and technology in Canada, gathering our best young minds together. In May 2005 approximately 475 young scientists will be chosen to compete from the ranks of some 25 000 competitors at nearly one hundred regional science and technology fairs staged across the country. These young scientists will then converge on UBC for the 2005 Canada-Wide Science Fair.

That is where you come in. To host these young scientists and their accompanying delegates we need to build a team of dedicated volunteers. Listed below are the areas where our volunteers will play a major role. Please read the area descriptions and then fill out the attached Volunteer Application identifying your top three areas of interest.

Team Descriptions

Exhibit Site: The exhibit site team will be responsible for preparing the Student Recreation Centre at UBC for the exhibitors (May 14, 15). This team will assist with set up (transporting projects to the correct floor location); assisting exhibitors while they set up and take down; locating signage (May 15, 16); providing security (May 15 – 21); assisting with packaging storage and retrieval and assisting with “take down” (May 21). The team plays an important role at the event, as the Exhibit Site is key to the success of the fair. Some heavy lifting may be required.

Hospitality: Hospitality team members are the face of the fair. They greet participants at the airport and ensure they receive an orientation to the fair on the way to UBC from the airport. They also help with the set up of the accommodation and all meeting rooms during the fair. Hospitality also ensures that the tour day is a memorable experience for the participants by acting as tour guides. Another important aspect of Hospitality is Participant Communications. As the fair exists for the students it is important they we are constantly monitoring their feedback. This will be the role of hospitality both on a formal and informal basis.

Office / Registration: The office and registration team is the hub of the activity during the fair. This team provides support for the YSF office, Judges, and the Communications team. They will also be responsible for Lost and Found, Messaging and Fair Information and Translation Services. Members of this team will also be responsible for Participant Registration and the daily newsletter so the opportunities for members of this team are great and varied.

Operations: The operations team is made up of Volunteers who are involved in nearly every aspect of the Fair. They may be involved in security, special event operations and many other areas of the event. This department is perfect for those volunteers that like to be kept busy and are comfortable working together as a team to accomplish a common goal. Some heavy lifting may be required.

Special Events: The entire week of the fair is full of special events to ensure that the participants receive a fully rounded experience. The Special Events Team will ensure that these events are exciting, organized and fun. Volunteers will be involved in the planning and the executing of events during the fair. These events include but are not limited to, the Orientation, the Opening Banquet, the Fair at McInnis field, and more.

Transportation: The Transportation Team is in charge of the transportation of people, projects and products for the fair. They are responsible for baggage handling, exhibit transport and miscellaneous pick ups and deliveries.



CWSF Volunteer Sponsor

2005 Canada-Wide Science Fair
May 15 to 22 2005

VOLUNTEER APPLICATION FORM

General Information - please print clearly

First name Last Name

Address Street Suite

City Province Postal code

Email Day phone Evening phone

You must be over 15 years of age to volunteer for CWSF, are you over 15 years of age? yes no

Skills

Volunteers bring with them many different skills. There are some we are specifically looking for and others that we haven't thought of. Please tell us about yours.

What languages do you...

Speak? Write?

Do you have a drivers licence? Yes No What class is it?

Are there any other skills you feel we should be aware of?

Orientation

All volunteers are required to volunteer a minimum of 10 hours for the event. An Orientation session will be scheduled in April 2005 for volunteer training, and credentialing.

Please indicate your shirt size. sm med lrg xl xxl

Volunteer Assignment

Please indicate the Team you wish to join and two alternative Teams from the list below by numbering your choices 1, 2, 3. Team descriptions are found on the front page of this form.

- Exhibit Site Shifts from May 14 - 22
Hospitality Shifts from May 13 - 22
Office/Registration Shifts will be available Both pre Fair and Fair week
Operations Shifts will be available From May 12 to 23rd
Special Events Shifts from May 13 - 22
Transportation Shifts will be available From May 12 to 23rd

Volunteers may be requested to undergo a criminal record check. Any costs incurred by this process will be the responsibility of CWSF 2005.

Please return completed form to CWSF 2005
Email: volunteers@sciencefairs.bc.ca or Fax: 604-225-2257
Mail: Canada-Wide Science Fair Volunteers
C/O Inimex Pharmaceuticals Inc.
6660 NW Marine Drive Vancouver, BC V6T 1X2

The Science Fair Foundation BC and the Youth Science Foundation Canada will ensure that your personal information is kept private. This information will only be used or shared for the purpose of managing CWSF volunteer team.